

Dear Concerned,

Robi Axiata Limited ("Purchaser") is pleased to invite your organization to bid for the required service. Please review the given RFQ documents and submit your proposal through Coupa platform.

For your convenience, respective deadlines summary of the bidding process with timeline is given below:

- ✓ **Question & Clarification : On 4th June, 2024**
- ✓ **BID Submission Deadline: By 8th June, 2024**

BID Package shall include but not limited to-

A. Technical Proposal for "Forklift servicing, repair and maintenance."

- ✓ Company Profile
- ✓ Client List
- ✓ Proposal for "Forklift servicing, repair and maintenance."

B. Commercial Proposal for "Forklift servicing, repair and maintenance."

- ✓ Price Proposal Template (as attached);
- ✓ ABAC
- ✓ SCOC
- ✓ ESDF
- ✓ Supplier Information Form